



METROPLAN
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

January 27, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nate Reisner, Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- Nick Hall, Vice-Chair, Coconino County Assistant Engineer (for Christopher Tressler, Coconino County)
- Jason James, ADOT Transportation Planner
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Jess McNeely, Coconino County Community Development Assistant Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Greg Mace, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Brianna Fimbres, Intern



Others in attendance: None

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Nate Reisner called the meeting to order at 1:31pm.

B. ROLL CALL - See above

C. PUBLIC COMMENT - None

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: November 18, 2020

Motion: TAC member Nick Hall made a motion to approve the November 18, 2020 meeting minutes without edits. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Election of Officers

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board elect a Chair and Vice-Chair for the 2021 Technical Advisory Committee.



Discussion: Nick Hall offered to assume the role of Chair for 2021. Jason James offered to assume the role of Vice-Chair for 2021. Jason James introduced himself as the new ADOT MPD planner.

Motion: TAC member Dan Folke nominated Nick Hall to be Chair for calendar year 2021. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

TAC member Rick Barrett nominated Jason James to be Vice-chair for calendar year 2021. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

B. TAC Annual Orientation and Conflict of Interest Statement

MetroPlan Staff: Jeff Meilbeck

Recommendation: This item is for discussion only.

C. Grant Funding Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: This item is for discussion only.

D. Regional Transportation Plan Advisory Group and Procurement Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC support the release of the draft Request for Proposals (RFP) for the Regional Transportation Plan (RTP)

Motion: TAC member Anne Dunno made a motion to endorse the release of the RFP for the RTP with the qualifier that if the scope changes significantly that staff will bring it back to the TAC for consideration. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously.

E. TIP amendment

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.



Motion: TAC member Dan Folke made a motion to adopt the TIP amendment. TAC member Jason James seconded the motion. The motion was passed unanimously.

F. Milton/180 CMP Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

G. Traffic Patterns During COVID-19

MetroPlan Staff: David Wessel/Brianna Fimbres

Recommendation: None. This item is for discussion only.

H. Review the Draft Executive Board Agenda

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

I. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck, Executive Director

J. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

Dan Folke shared that Engineering will be it's own division at the City of Flagstaff. No current changes to the TAC membership.



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B. NEXT SCHEDULED TAC MEETING

1. February 24th, 2021 at 1:30 pm - Zoom

C. ADJOURN

Chair Nate Reisner adjourned the meeting at 3:29 pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 25, 2021 at __: __ in accordance with this statement.

Dated this 25th Day of January 2021.
