

AGENDA

Executive Board Meeting

10:00 AM to Noon

September 1, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/79199115652>
Meeting ID: 791 9911 5652
Dial-in: +1 408 638 0968US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Interim Chair
- Patrice Horstman, Coconino County Board of Supervisors, Vice-Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Austin Aslan, Flagstaff City Council
- Dan Okoli, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF

- Jeff Meilbeck, Executive Director



METROPLAN

GREATER † FLAGSTAFF

David Wessel, Manager

Rosie Wear, Business Manager

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

[Minutes of Regular Meeting: June 2, 2021](#)

(Pages 5-10)

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. [FY21 Year End Financial Report](#)

(Pages 11-15)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

B. [Project Priorities Matrix](#)

(Pages 16-20)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

C. [RTAC Funding Project Priorities](#)

(Pages 21-24)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board approve the Lone Tree Corridor project for pursuit of \$2.6M of State funding through the Rural Transportation Advocacy Council (RTAC) Statewide initiative.

D. [Mini-Grant](#) (Pages 25-29)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends that the Board consider and adopt criteria for a competitive MetroPlan mini-grant to member agencies of up to \$210,000.

E. [West Route 66 Planning Process](#) (Pages 30-32)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommend the Board support launching the West Route 66 Planning effort at a cost of \$100,000.

F. [Issue Resolution Process](#) (Pages 33-36)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends Board members have an open discussion related to MetroPlan's role in the resolution of issues between MetroPlan member agencies.

G. [Regional Transportation Plan Update](#) (Pages 37)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

H. [Northern Arizona Healthcare Hospital Relocation](#) (Pages 38-39)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

I. [Items from the Executive Director](#) (Pages 40-41)

MetroPlan Staff: Jeff Meilbeck



METROPLAN

GREATER † FLAGSTAFF

1. FY2022 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application
2. Advanced Transportation and Congestion Management Technology Deployment (ATCMTD) grant application
3. Intelligent Transportation System (ITS) Strategy
4. Milton Corridor
5. Transportation Planner

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. October 6th, 2021 at 10:00 am - Zoom

C. ADJOURN

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on August 30, 2021 at 3:00 pm.

Dated this 30th Day of August 2021.

Rosie Wear

Rosie Wear, Business Manager

MINUTES

Executive Board Meeting 10:00 AM to Noon June 2, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/79199115652>
Meeting ID: 791 9911 5652
Dial-in: +1 408 638 0968US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Patrice Horstman, Coconino County Board of Supervisors, Vice-Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Austin Aslan, Flagstaff City Council
- Dan Okoli, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member (Joined the meeting at 11:27am)
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF

- Jeff Meilbeck, Executive Director

- David Wessel, Manager
- Rosie Wear, Business Manager

OTHERS IN ATTENDANCE: Ed Stillings (FHWA), Cheryl Barlow (Supervisor Begay), Tom Smith (Peak Engineering), Jason James (ADOT), Brandon Kavanagh (MWSW – MetroPlan Legal Counsel), Shane Dille (City of Flagstaff), Greg Clifton (City of Flagstaff), Kevin Adam (RTAC)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair McCarthy called the meeting to order at 10:02 am.

B. ROLL CALL – See above

C. PUBLIC COMMENT– None

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: May 5, 2021

(Pages 6-11)

Motion: Board member Patrice Horstman made a motion to approve the May 5, 2021 Regular Meeting Minutes. Board member Regina Salas seconded the motion. Voted 6-0 to approve.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

A. Executive Director Contract Revisions

(Pages 12-24)

Presenter: Jim McCarthy

Recommendation: Discussion and possible action to approve updated contract revised to clarify terms and meet Mountain Line policies.

The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for contract negotiations.

Motion: Board member Patrice Horstman made a motion to approve the updated Executive Director contract. Chair Jim McCarthy seconded the motion. Voted 6-0 to approve.

III. GENERAL BUSINESS

A. **FY2022 Budget** (Pages 25-33)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board adopt a Fiscal Year 2022 Budget for MetroPlan of \$1,861,893.52.

Motion: Board member Regina Salas made a motion to adopt the Fiscal Year 2022 Budget for MetroPlan. Board member Dan Okoli seconded the motion. Voted 6-0 to approve.

B. **Regional Transportation Advocacy Council (RTAC) Alternate** (Pages 34-35)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board appoint an alternate representative to the RTAC.

This item was discussed and tabled until later in the meeting. A Motion on this item was made following Item C.

Motion: Board member Patrice Horstman made a motion to appoint Jeronimo Vasquez as the alternate to the RTAC. Board member Regina Salas seconded the motion. Voted 7-0 to approve.

C. **Title VI Plan and Accomplishments Report** (Pages 36-44)

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the Board adopt the FY22 Title VI Plan.

Motion: Board member Patrice Horstman made a motion to adopt the FY22 Title VI Plan. Board member Dan Okoli seconded the motion. Voted 7-0 to approve.

D. Transportation Improvement Program (TIP) Amendment (Pages 45-46)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the Board support a TIP amendment for anticipated grant projects placing the “Downtown Mile” RAISE grant, Lone Tree Authorization Request, Technology Deployment grant and Mountain Line support vehicles in the illustrative year.

Motion: Board member Patrice Horstman made a motion to support a TIP amendment for anticipated grant projects placing the “Downtown Mile” RAISE grant, Lone Tree Authorization Request, Technology Deployment grant and Mountain Line support vehicles in the illustrative year. Chair Jim McCarthy seconded the motion. Voted 7-0 to approve.

E. Project Priorities Matrix Update (Pages 47-54)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the Board review and reaffirm the Project Prioritization Matrix for MetroPlan.

Motion: Board member Patrice Horstman made a motion reaffirm the Project Prioritization Matrix. Chair Jim McCarthy seconded the motion. Voted 7-0 to approve.

F. Regional Transportation Plan – Contract Approval (Pages 55-122)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board take two actions: 1) approve a final draft contract with Burgess and Niple for \$362,793 as the recommended selection under the RFP process and 2) authorize the Executive Director to sign the contract pending completion of contract negotiations with potential revisions of non-substantive terms as approved by MetroPlan legal counsel.

Motion: Board member Dan Okoli made a motion approve the final draft contract with Burgess & Niples and authorize the Executive Director to sign the contract. Board member Jeronimo Vasquez seconded the motion. Voted 7-0 to approve.

G. Intelligent Transportation System (ITS) Strategy & Technology Grant (Pages 123-126)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the Board support pursuing a federal technology deployment grant for Advanced Traffic Management Systems based on the ITS Strategy interim findings.

Motion: Chair McCarthy made a motion for MetroPlan to pursue a federal technology deployment grant for Advanced Traffic Management Systems based on the ITS Strategy interim findings. Board member Jeronimo Vasquez seconded the motion. Voted 7-0 to approve.

H. Historic Funding Levels and Anticipated Funding Levels (Pages 127-129)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff presented information on historic funding levels. No action was taken.

I. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck

1. State Funding Initiative
2. Work Program Agreement
3. RAISE grant
4. Summer Schedule

(Pages 130-183)

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

Discussion: Board member Jeronimo Vasquez mentioned District 2 interest in bike lanes on Hwy 89 out to Doney Park/Fernwood.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. September 1st, 2021 at 10:00 am - Zoom

C. ADJOURN

Chair McCarthy adjourned the meeting at 11:59am.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

DRAFT



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff Meilbeck, Executive Director
SUBJECT: FY 2021 Financial Report

1. Recommendation:

i *None. This item is for information only.*

2. Related Strategic Workplan Item

i *MetroPlan builds trust and credibility*

3. Background

i *MetroPlan was on budget or underbudget in all major categories.*

- *Salary and Benefits: MetroPlan budgeted \$426,207.47 and spent \$383,083.59. As such, MetroPlan was underspent by approximately 10%.*
- *Operations: MetroPlan budgeted \$64,271.99 and spent \$63,757.71. We were essentially 100% on budget. As reported in June, there was significant risk of going over budget due to payroll, legal and IT expenses. However, staff were able to work with vendors and manage expenses carefully to stay on budget.*
- *Travel: MetroPlan is significantly underspent due to COVID travel restrictions.*
- *Capital Projects: MetroPlan was on track with our data management, mini-grant project for bicycle and pedestrian funding and transit pass through*



METROPLAN

GREATER † FLAGSTAFF

funding to Mountain Line. However, some of our other projects were behind schedule as follows:

- The Regional Transportation Plan (RTP) contract was delayed to make time for formation of an Advisory Group and to refine the scope of work. The project is now well underway.*
- Progress on a concept design of the Milton Railroad Underpass was waiting on additional information on the Rio De Flag project schedule and coordination with BNSF railroad. All of this funding was rolled forward to FY 2022.*

4. TAC and Management Committee Discussion

i *This item was not reviewed by the TAC and Management Committee.*

5. Fiscal Impact

i *MetroPlan has a sustainable 5-year budget plan.*

6. Alternatives

i *None provided since no recommendation is being made.*

7. Attachments

i *FY 2021 Financial Report*

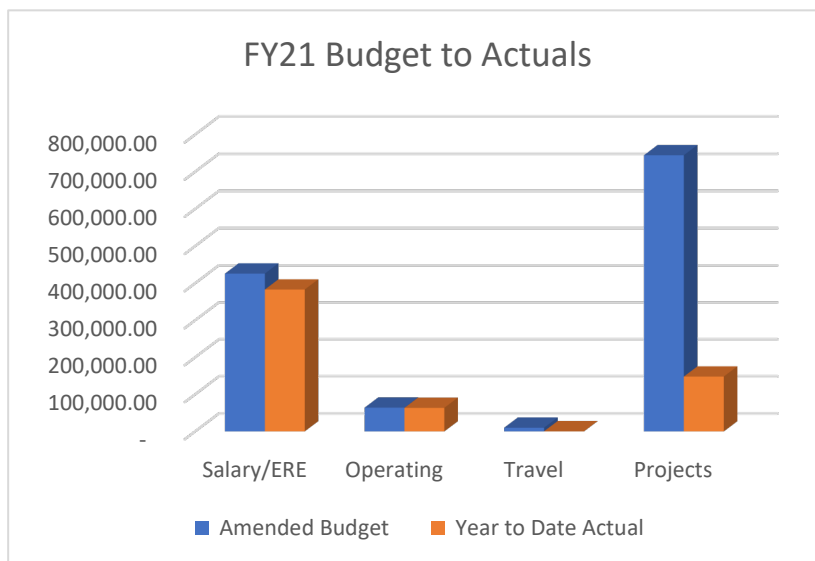
Financial Report

FY2021 Budget to Actuals Summary

Year to date through

6/30/2021

		FY2021	
		Amended Budget	Year to Date
		10/7/20	Actuals
Revenue			
	Formula Grants	1,181,732.44	565,974.33
	Competitive Grants	-	-
	Local Revenue	91,974.63	51,506.02
	Total Revenue	1,273,707.06	617,480.35
Expenses			
		Amended Budget	Year to Date Actual
	Salary/ERE	426,107.47	383,083.59
	Operating	64,271.99	63,757.71
	Travel	10,100.00	602.35
	Projects	744,427.63	148,108.20
	Total Expenditures	1,244,907.09	595,551.85
	Revenue less Expenses	28,799.97	21,928.50
	Increase in Fund Balance	28,799.97	21,928.50





MetroPlan
 Flagstaff Metropolitan Planning Organization
 FY21 Budget to Actuals
 7/1/20-6/30/21

		FY2021	
		Amended Budget	Year to Date Actuals
	<i>Updated</i>	<i>10/7/2020</i>	
Revenue:			
Federal Grants			
STBG	5.70%	602,987.27	302,461.53
PL	5.70%	113,386.76	76,503.30
SPR	20%	198,730.67	91,698.54
5305d	20%	99,167.85	30,560.16
5305e	20%	167,459.89	64,750.80
Federal Revenue:		1,181,732.44	565,974.33
Member Dues		30,000.00	27,500.00
Interest Income		-	78.62
Mountain Line 5305e Local Match		-	-
Trsf From Transit Fund		61,974.63	23,927.40
Local Revenue:		91,974.63	51,506.02
Total Revenue:		1,273,707.06	617,480.35
Expenditures:			
Salaries		308,005.00	312,551.91
Benefits		118,102.47	70,531.68
Salary/ERE:		426,107.47	383,083.59
Phone & Internet		2,519.99	4,746.97
Rental Expense		23,322.00	23,322.00
Postage and Freight		25.00	42.34
Memberships		1,200.00	120.00
Legal Services		12,000.00	8,840.00
Other Professional Services		1,500.00	1,000.00
Computer Equipment		2,100.00	3,777.75
Office Equipment Under \$5,000		425.00	224.77
Copying and Printing		2,440.00	-
Office Supplies		2,000.00	1,363.26
Computer Software		2,500.00	2,207.40
Drafting and Survey Supplies		-	-



MetroPlan
 Flagstaff Metropolitan Planning Organization
 FY21 Budget to Actuals
 7/1/20-6/30/21

		FY2021	
		Amended Budget	Year to Date Actuals
Non Library Books and Subscription		-	576.65
Food		1,200.00	-
Payroll Processing		3,300.00	8,885.43
Insurance (Liability/Auto/Property)		5,000.00	1,288.64
Financial Services (CPA/Audit)		-	942.50
IT Expense		4,740.00	6,420.00
	Operations:	64,271.99	63,757.71
Travel, Lodging and Meals		5,500.00	-
Registration		1,000.00	602.35
Education and Training		3,600.00	-
	Travel and Training:	10,100.00	602.35
Consultant Fees		13,000.00	3,200.00
Advertising		2,600.00	714.00
Burgess and Niple Inc		17,459.89	31,689.89
Streetlight Data (NAIPTA)		50,000.00	61,773.80
Milton Underpass (15% planning)		99,393.11	-
Small Local Projects		50,000.00	-
Lone Tree TI		150,000.00	-
W Route 66 CMP		61,974.63	-
Regional Transportation Plan (SPR)		150,000.00	26,953.00
Mountain Line 5305e Projects		150,000.00	23,777.51
	Projects:	744,427.63	148,108.20
	Total Expenditures:	1,244,907.09	595,551.85



METROPLAN

GREATER † FLAGSTAFF

STAFF REPORT

REPORT DATE: August 26, 2021

MEETING DATE: September 21, 2021

TO: Honorable Chair and Members of the Board

FROM: David Wessel

SUBJECT: Project Priorities Process and Update

1. Recommendation:

i None. This item is for discussion only.

2. Related Strategic Workplan Item

i Update the project prioritization matrix by June 2021, run all projects through the matrix by October 2021 including the possibility of three (3) I-40 pedestrian underpass locations.

3. Background

i MetroPlan seeks to re-focus its efforts on member priorities that meet key criteria. MetroPlan. Efforts are comprised of planning, funding, and data collection and management. Roles can range from project lead, participant, advocate, to simple support. Key criteria for MetroPlan involvement are priority projects that are multi-agency, multimodal, lack staff and/or funding resources or longer-term in nature.

Staff intends to establish priorities with the TAC and Board first and will develop a work program for consideration by the Executive Board in October. The program will consist of the following:

- Planning Projects that MetroPlan will lead (3 - 5)
- Funding Projects that MetroPlan will lead (3-5)
- Member Agency Projects that MetroPlan will support (3-5)
- Ongoing MetroPlan project responsibilities that must be continued (3-5)
- Remaining top 20 projects that are not prioritized for MetroPlan effort at this time.



METROPLAN

GREATER † FLAGSTAFF

MetroPlan established the prioritization process in February 2020 and developed its first set of priorities the following May. The Executive Board reaffirmed the process this Spring, including these recommendations from the Technical Advisory Committee:

- *Circulate the entire existing list to all member agencies*
- *Provide an update on existing projects*
- *Include Title VI implications as evaluation criteria to address equity*

Staff requested member agencies to update and return a project matrix by August 10 and received one. Attached to this report are staff's recommendation on priorities.

Discussion

One of MetroPlan's Guiding Principles is to be focused. By identifying 15 to 20 projects instead of 3, a case could be made that MetroPlan's efforts are too diffuse and may lead to ineffectiveness. This is an important consideration. However, staff believe that by prioritizing projects into different categories, managing staff time carefully, and managing to a 3-year time horizon we can be effective. Simply put, the breadth of work happening in the region requires MetroPlan to be strategic in how it will partner and support member agencies as well as how it will lead. Staff believe the attached matrix accomplishes these goals.

4. Fiscal Impact

- i** *All priorities will be managed within MetroPlan's budget. MetroPlan's priorities do not drive the budget so much as the budget drives MetroPlan's capacity to work on the projects. For example, if "Main Street" is identified as a priority, MetroPlan will need to approach the project in a manner that meets budget constraints. Although MetroPlan can pursue grants for projects, the project budgets will not be increased until the grants are received, and the Board has opportunity to consider them.*

5. TAC and Management Committee Discussion

- i** *The TAC and Management Committee reviewed the priorities and requested that a simplified report with clearly identified recommendations be brought back for consideration and possible adoption next month.*



METROPLAN

GREATER † FLAGSTAFF

6. Alternatives

- i**3
1. *Provide verbal approval/general direction on project priorities. This alternative will allow MetroPlan to focus on projects and bring them back for adoption next month.*
 2. *Modify project priorities. This alternative will incorporate recommended changes and bring them to the Board for discussion next month.*
 3. *Do not adopt project priorities (not recommended). Adopting project priorities will provide needed focus for the organization.*

7. Attachments

- i** *MetroPlan Project Priorities Matrix*

MetroPlan Regional Project Assessment - 2021

Priority Matrix	Regional Importance					Action Need					MetroPlan Involvement					Total w/ Title VI	Amenities Y/N	Rank w/ VI
	Urgency	Magnitude	Multi-modalism	Regional Impact	NEW!!! Title VI Implications	a- VI	Plan Need	Funding Need	b	Multi-Agency	Staff Need	Funding Opportunity	Long Term Need	c				
All Projects																		
Lone Tree I-40 - Lone Tree TI	3	4	3	5	2	15	3	5	8	3	2	3	5	13	N	38	23	
Beulah University & Ped underpass at Milton	5	3	5	4	3	17	2	4	6	4	2	4	2	12	N	38	23	
Urban Design & TOD	3	4	4	4	3	15	2	4	6	3	3	4	4	14	N	38	23	
ATMP Crossing Warrants	3	3	3	3	3	12	4	4	8	4	3	4	4	15	N	38	23	
Safety Study - ongoing	4	2	5	5	2	16	5	3	8	5	1	5	1	12	Y	38	23	
Routes - BRT	2	4	4	4	3	14	2	2	4	5	2	2	4	16	Y	37	29	
Transportation Modelling	2	3	5	5	3	15	1	2	3	5	3	3	5	16	Y	37	29	
Milton CMP	1	5	3	5	3	14	1	5	6	3	3	3	3	14	Y	37	29	
TSMO Transportation System Maintenance & Operational Decision Making - peer review of existing operations (signals, signing, markings)	5	2	5	5	2	17	5	1	6	5	1	5	1	12	N	37	29	
W/ Route 66 Construction																		
* SR 40 B- Widen road from a 2-3 lane facility to 5 lanes + bike/curb/gutter	3	3	4	4	2	14	2	5	7	4	2	3	4	13				
* ADA ramps																		
* Woody Mtn Signal																		
* Thompson Signal																		
On-Call consultant services	2	3	5	5	1	15	2	1	3	5	1	5	5	16	N	36	33	
US 180 N of Columbus	3	3	3	5	2	14	1	5	6	2	3	3	3	13	Y	35	34	
Transportation Planning	4	3	5	4	3	16	2	3	5	4	2	2	2	11	N	35	34	
Integrating CAAP																		
Travel Demand Management	3	3	4	3	3	13	2	3	5	3	4	3	4	14	N	35	34	
Lone Tree overpass	2	5	5	5	2	17	2	2	4	3	2	3	3	11	Y	34	38	
CDL Test & Training facility	4	3	2	4	1	13	2	4	6	5	3	2	4	14	N	34	38	
Lone Tree S. Lone Tree CMP	3	4	4	4	2	15	5	2	7	3	2	3	2	10	N	34	38	
Data Access	4	3	2	3	2	12	3	3	5	4	3	3	4	14	N	34	38	
5-Year Transit Plan	2	4	3	4	4	13	2	2	4	3	2	4	3	12	Y	33	42	
NACTO Training	2	3	4	3	1	12	1	5	6	4	3	3	4	14	N	33	42	
Stardust Trail (Yancey Ln. to McBee Rd) Reclamation & Widening	5	4	5	5	2	19	3	2	5	1	3	1	2	7	N	33	42	
Lone Tree Corridor	3	5	5	5	2	18	1	3	6	2	1	4	5	11	N	33	42	
TSMO Fiber ADOT coordination	3	2	3	5	2	13	3	3	6	3	2	5	2	12	N	33	42	
US 180 - Humphreys	2	1	3	5	2	11	2	4	6	2	3	3	3	13	N	32	47	



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff Meilbeck, Executive Director
SUBJECT: Rural Transportation Advocacy Council (RTAC) priorities

1. Recommendation:

- i** Staff recommends the Board approve the Lone Tree Corridor project for pursuit of \$2.6M of State funding through the Rural Transportation Advocacy Council (RTAC) Statewide initiative.

2. Related Strategic Workplan Item

- i**
 - Identify and scope projects for federal and state earmarks by 12-31-2021
 - Secure \$2 Million in additional resources by 12-31-2022.

3. Background

- i** The Rural Transportation Advocacy Council (RTAC) represents 10 small Councils of Government (COGs) and Metropolitan Planning Organizations (MPOs) around the State. The mission of RTAC is “to protect and promote rural and small metropolitan transportation interests, as well as creating a stronger and more effective rural transportation advocacy network in Arizona”. Councilmember Regina Salas serves on the RTAC Board and Supervisor Jeronimo Vasquez serves as the alternate.

RTAC is kicking off a new funding initiative this year, one that promises to benefit the MetroPlan region in significant ways. Specifically, RTAC is pursuing a \$50M funding initiative through the Governor and State Legislature as a special budget appropriation. This is not funding that would be apportioned



METROPLAN

GREATER † FLAGSTAFF

through ADOT, and the funding would go directly to the local agencies for local projects.

The major benefit of this Statewide approach is that it amplifies MetroPlan's request and enlists additional champions. Our request will be packaged with the requests of 9 other COG's and MPO's. For example, rather than MetroPlan submitting a standalone \$2.5M request and soliciting support, we will be partnering with 9 other organizations that all want to be successful. This is a benefit to MetroPlan because our stand-alone requests with the State legislature the past few years have not been successful. By partnering with others, we can amplify our voice and link up with additional champions.

Another advantage of this approach is that there is little risk. MetroPlan can continue to pursue stand-alone requests for funding as we have done the past few years. For example, on behalf of MetroPlan, Councilmember Salas made a request of Senator Rogers and Representative Blackman for \$5M for the Fourth Street Corridor last year. Such efforts at stand-alone funding can continue.

RTAC has asked each organization to provide a priority project and make the case for funding. Given that MetroPlan is updating our Project Prioritization Matrix, that document will inform this request. However, one of the criteria for this request is knowing what will be successful. In other words, putting forth a project that resonates with the State and meets the State's priorities is important to the competitiveness of our funding request. As such, a lower priority MetroPlan project that is a high priority for the State, is arguably a better choice than a higher priority project for MetroPlan that is a low priority for the State. Ideally, we will find a project that is a high priority for both.

The Lone Tree Corridor is seen as the highest priority for the RTAC grant because it was approved by voters, has local funding, is pursuing federal funding, and construction will happen relatively soon. In other words, there is momentum behind this project, and it is highly tangible. Further, the \$2.6 Million from a special budget appropriation can be used to match potential federal funds and further reduce the City's match. Success in this way would allow the City to use limited 419 funds on the many other projects that have been approved.



METROPLAN

GREATER † FLAGSTAFF

4. TAC and Management Committee Discussion

i *The TAC and Management Committee had a lengthy discussion about priorities. Although there are many projects funding could be directed too, the Lone Tree Corridor had the merits of momentum, available local funding, project readiness, and regional significance.*

5. Fiscal Impact

i *There is no cost to pursuing this funding.*

6. Alternatives

- i**
- 1) Approve the Lone Tree Corridor as a priority for the RTAC State Funding Initiative. This alternative is recommended because it has momentum, it is a tangible, locally funded, relatively fast moving project that benefits many partners, and it is likely to resonate with the State more than other MetroPlan priorities.*
 - 2) Approve another project as a priority for RTAC State Funding initiative. There is no “wrong” way to pursue this funding and other projects can be discussed.*

7. Attachments

i *RTAC Funding Distribution Table*



Central Arizona Governments
 Central Yavapai Metro. Planning Org.
 Lake Havasu Metro. Planning Org.
 MetroPlan Greater Flagstaff
 Northern Arizona Council of Gov'ts.
 Sierra Vista Metro. Planning Org.
 Southeastern AZ Governments Org.
 Sun Corridor Metro. Planning Org.
 Western Arizona Council of Gov'ts.
 Yuma Metropolitan Planning Org.

May 25, 2021

MEMORANDUM

TO: Greater AZ COG/MPO Transportation Planners
 RTAC Board & Advisory Committee

FROM: Kevin Adam, RTAC Legislative Liaison

SUBJECT: REVISED ALLOCATIONS FOR RTAC REGIONAL PRIORITY PROJECT LIST

At yesterday's RTAC Board meeting, the Board provided direction regarding an adjustment to the regional priority project list and the funding that is allocated to each region. The list was developed with the intent of identifying the priorities from all of Greater Arizona's COG/MPOs. From that perspective, we overlooked a very substantial portion of Pinal County that is no longer included in CAG or Sun Corridor MPO but is still a part of RTAC. We will add funding for this region on top of the \$40 million already allocated and round the new net total to \$50 million. This rounding has caused a slight increase to the totals for all regions. Please take notice of the new funding levels allocated to your region:

GREATER AZ COG/MPO	POPULATION	PERCENTAGE	OLD FUNDING SHARE	NEW FUNDING SHARE
CAG	80,859	4.49%	\$2,173,038	\$2,245,526
CYMPO	138,652	7.7%	\$3,726,190	\$3,850,488
LHMPO	60,775	3.38%	\$1,633,292	\$1,687,775
METROPLAN	93,679	5.2%	\$2,517,567	\$2,601,548
NACOG	334,400	18.57%	\$8,986,801	\$9,286,583
PINAL (OTHER)	312,042	17.33%	\$0	\$8,665,681
SCMPO	128,720	7.15%	\$3,459,274	\$3,574,668
SEAGO	162,972	9.05%	\$4,379,776	\$4,525,876
SVMPO	71,677	3.98%	\$1,926,277	\$1,990,533
WACOG	181,350	10.07%	\$4,873,673	\$5,036,249
YMPO	235,321	13.07%	\$6,324,112	\$6,535,072
TOTAL	1,800,447	100%	\$40,000,000	\$50,000,000



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff Meilbeck, Executive Director
SUBJECT: MetroPlan Mini-Grant

1. Recommendation:

i Staff recommends that the Board consider and adopt criteria for a competitive MetroPlan mini-grant to member agencies of up to \$210,000.

2. Related Strategic Workplan Item

i Continue mini grant program and award a project that has multi-agency benefit by 12-31-21.

3. Background

i Throughout most of MetroPlan's history, pass through funds were made available to small projects of member agencies. Funding small projects was generally accepted as a way to support important transportation needs of MetroPlan's members. For example, funds have been provided over the years for bus shelters, construction of right turn lanes, member agency planning studies, dark skies studies and other needs. In FY 2021, MetroPlan initiated a competitive "mini-grant" process and awarded \$50,000 to the City of Flagstaff for bicycle and pedestrian projects.

For FY 2022 MetroPlan will continue the process with a couple of changes:

MetroPlan has secured \$210,000 of Surface Transportation Block Grant (STBG) funds. This is a fourfold increase on last year's grant.



METROPLAN

GREATER † FLAGSTAFF

At a recent TAC meeting it was suggested that we prioritize projects in neighborhoods that have been historically underserved.

Most other elements of the program remain the same and a competitive grant process has been drafted and is attached.

4. TAC and Management Committee Discussion

i *The TAC and Management Committee both supported this project.*

5. Fiscal Impact

i *MetroPlan has budgeted a \$210,000 expense in FY 2021 for this mini-grant.*

6. Alternatives

- i**
- 1) *Approve the mini-grant project and approach. This alternative would be consistent with MetroPlan's strategic plan and would support member agencies in completing small transportation projects.*
 - 2) *Make changes to the mini-grant project and approach. We may want to change some of the grant criteria, funding amounts or other details of the grant.*
 - 3) *Modify the mini-grant project and expand eligibility to citizen and non-profit groups (Not recommended). Although this alternative would allow non-profit and community groups to apply for funds, it is not clear that MetroPlan is eligible to provide grants to community and non-profit groups. Furthermore, this approach risks creating a lack of alignment between MetroPlan and the member agencies. Finally, since MetroPlan is not a construction agency and is primarily focused on long term planning projects, it seems most prudent to have grants come through member agencies.*
 - 4) *Do not approve the mini-grant project. This alternative would reserve funds for other MetroPlan projects such as the Lone Tree Corridor, Route 66 or Milton Underpass project priorities adopted by the Board.*



METROPLAN

GREATER † FLAGSTAFF

7. Attachments



Mini-Grant Project Criteria and Approach



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MetroPlan Mini-Grant FY 2022 Notice of Funding Opportunity

Purpose:

The purpose of this mini-grant is to support transportation projects of MetroPlan member agencies so that a small project can be more readily completed.

Eligibility:

MetroPlan Member agencies are eligible to apply for funds including the City of Flagstaff, Coconino County, ADOT, NAU and Mountain Line.

Criteria:

MetroPlan seeks to fund small projects that need additional money to be successful. Criteria for evaluating projects are as follows:

- 1) Timeliness.
 - a. Funding should be encumbered by March 31, 2022
 - b. Projects should be completed by December 31, 2022.
- 2) Multi-Modal. Projects should have a multi-modal element.
- 3) Local Match. 5.7% local match is required.
- 4) Readiness: Project should be eligible for a categorical exclusion or already have National Environmental Policy Act (NEPA) clearance.
- 5) Social Equity. Project preference for those that meet the needs of Title VI populations in traditionally underserved neighborhoods.

Considerations and Preferences:

- 1) If an exchange for Highway User Revenue Funds (HURF) are used there will be a 10% surcharge.
- 2) Projects should be consistent with adopted neighborhood plans
- 3) Small construction or capital projects are preferred, and planning projects will be considered.

Review Panel and award:

Projects will be evaluated by MetroPlan staff. A staff recommendation will be made to the MetroPlan Technical Advisory Committee, Management Committee and Executive Board with a request for endorsement from each group.

Timeframe:

September 2021: Adopt revised project criteria
September/October 2021: Competitive process opened
November 2021: Grant Awarded

Application Process:

MetroPlan member agencies are asked to submit a PDF file via e-mail of no more than 2 pages that provides a project description, project timeframe, project map or schematic, and project budget. Letters of support can be included but are not required.

Applications should be submitted to Rosie Wear, MetroPlan Business Manager at rosie.wear@metroplanflg.org by Friday, October 8, 2021.



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: David Wessel, Planning Manager
SUBJECT: West Route 66 Planning Process

1. Recommendation:

i Staff recommend the Board support launching the West Route 66 Planning effort at a cost of \$100,000.

2. Related Strategic Workplan Item

i 2. Initiate the West Route 66 planning process by 12/31/2021

3. Background

i The MetroPlan Board prioritized this at the last strategic advance. Improvement to the corridor is also identified in the Regional Transportation Plan, the Mountain Line 5-year Plan, and the City's Proposition 419 Transportation Tax. The need is highlighted by many large vacant parcels adjacent to the corridor and several development proposals. These proposals are subject to traffic impact analyses seeking mitigation solutions. The study can complement both ADOT's Milton Corridor Master Plan and the Mountain Line/NAU W. Route 66 entrance study. Meanwhile, the City has funds programmed and planned for W. Route 66 and seeks guidance on prioritization.

In discussions with ADOT, the City and Mountain Line, several possible scope items emerged:

- Establish policy direction early on and seek resolution where there may be differences. Crosswalks and other warrants are probable topics and can build on lessons learned through the Milton process.
- Develop a solid public participation plan.
- Determine how far the 5-lane section should extend



METROPLAN

GREATER † FLAGSTAFF

- *Recommend intersection solutions*
- *Locate and coordinate planned bus stops and crossings*
- *Forecast pedestrian and bicycle volumes*
- *Advance access management in the corridor.*
- *Understanding impacts to I-17 and I-40, if any.*
- *Determine influence on and by Climate Action/Adaptation Plan*
- *Produce a strip map for the corridor showing project, right-of-way, and other elements*
- *Project costs and implementation priorities*
- *Address grading and drainage. There has likely been no work on this since the 1940's. However, this is likely beyond the budget to be scoped.*

Project limits will extend from Milton to I-40 and it is noted that the Proposition 419 limits identified Milton to Woodlands Village. Mountain Line's interest extends west to Woody Mountain. FUTS extends at least to Flagstaff Ranch.

The schedule now anticipates a Notice to Proceed in Summer 2022, no longer Spring, to permit the Regional Transportation Plan trends and conditions task to conclude and scenario planning to be underway. This implies stakeholder scoping interviews in taking place in Spring with a scope following shortly. Use of the on-call lists produced by CYMPO and/or SVMPO are likely. Close coordination with the Regional Transportation Plan and Regional Plan processes will be necessary to assure compatible solutions and proper messaging to the public.

MetroPlan will manage the project and work with ADOT on defining roles and responsibilities ahead of the project launch.

4. TAC and Management Committee Discussion

i *The TAC and Management Committee both supported this project.*

5. Fiscal Impact

i *MetroPlan budgeted \$100,000 for this project.*

6. Alternatives

i *1) Launch a \$100,000 West Route 66 Planning effort to run concurrently, or slightly after, the Regional Transportation Plan (RTP) process. This*



METROPLAN

GREATER † FLAGSTAFF

alternative will allow the West Route 66 effort to build on and add depth to the work done in the RTP. The work will need to be staged and coordinated appropriately to make the most efficient use of time and funds.

- 2) *Attempt to coordinate with Mountain Line to spend additional section 5339 funds on this project. For a variety of reasons, this opportunity is no longer deemed the best use for those funds.*
- 3) *Shift funds from the mini-grant program by reducing or eliminating that program in order to expand the W. Route 66 CMP scope.*

7. Attachments

i None



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff Meilbeck, Executive Director
SUBJECT: Issue Resolution Process

1. Recommendation:

i Staff recommends Board members have an open discussion related to MetroPlan's role in the resolution of issues between MetroPlan member agencies.

2. Related Strategic Workplan Item

i 5 Year Horizon: Facilitates communication and planning between member agencies to identify shared priorities, align goals and advance projects with one consolidated regional voice

Measurable Objective: Develop a structured, transparent process to bring issues to the table in a timely way to enhance communication and understanding between member agencies by June 30, 2022.

3. Background

i As part of the April 7, 2021 Strategic Advance process, we discussed some of the similarities and differences between member agencies. It was observed that although we want to "speak with one voice", MetroPlan member agencies don't always agree. To the outsider, this might seem odd since we are all interested in transportation planning, services, and infrastructure. To the insider, it is clear that our agencies each have distinct cultures, policy priorities, and an ebb and flow of funds. For example, when Mountain Line got a grant to build a Bus Rapid Transit (BRT) route on Milton in 2015, ADOT recognized that they needed a vision for the



METROPLAN

GREATER † FLAGSTAFF

corridor before they could fully support the project. Indeed, the cultural and policy differences between Mountain Line and ADOT may be the most distinct since Mountain Line is focused on public transportation and spends virtually 100% of their funding on it. ADOT, on the other hand, spends approximately 96% of their federal funding and 0% state funding on public transportation. Clearly, these financial differences reflect project priority and cultural differences as well.

One perspective is that our differences are a strength and not a weakness. The fact that MetroPlan member agencies have different needs and priorities doesn't mean there is anything "wrong". For example, ADOT has critical projects that are driven by the momentum, interests and existing land-use patterns geared toward the private automobile. Mountain Line has a clear public transportation focus as dictated by federal regulation, local voter approved mandates, and a core belief that public transportation is a solution to environmental, land use and economic equity issues. Neither of these perspectives are wrong and MetroPlan's ability to respect, appreciate and meet the needs of all our member agencies is important to our ability to serve.

It can be said that a City Manager does not work for a City Councilor: rather they work for the City Council as an entity in and of itself. Similarly, it could be said that MetroPlan does not work for any particular member agency, we work for the needs of all the agencies together. As such, MetroPlan's approach has been to find solutions that all member agencies agree with. For example, in 2021 when member agencies agreed that pursuing bicycle and pedestrian funding was good for all, there was no conflict, and it was easy for MetroPlan to speak with one voice. Similarly, MetroPlan's work on Smart Signals, Downtown Mile, West Route 66 and Lone Tree Corridor projects are supported by all member agencies. These types of consensus projects are the sweet spot for MetroPlan to operate in.

While consensus is great, the reality is that planning and policy elements of all projects are not always shared by all member agencies. A clear recent example of these differences is seen in the Milton Corridor Project: In simplified terms, ADOT's focus was on ensuring that traffic flow not be impacted. While not explicitly defined as such in the ADOT effort, it was assumed that "traffic" referred to automobiles. This definition was not shared by all MetroPlan member agencies, some of whom want to increase viability of bicycle, bus and pedestrian activity in the corridor.

To identify even more complexity, it should be pointed out that MetroPlan member agencies themselves sometimes have conflicting policy directives. For example, the City may have a priority in one department to reduce emissions and in another department to move automobile traffic more expediently, and in another to promote



METROPLAN

GREATER † FLAGSTAFF

bicycle usage. This complexity explains why finding consensus within MetroPlan member agencies -- let alone between them -- can be so challenging at times.

MetroPlan's Role

In recent months, the cultural and policy differences between member agencies and the resultant issues created are being openly discussed. In the hectic pace of any given day, it is occasionally easy to forget that these issues are based on principles rather than personalities. In other words, we could have an entirely different make up of staff and elected officials at each and every member agency, and the issues would likely be the same. The issues are driven by culture, policy and paradigm. People carry the message, because that's their job.

By recognizing respective agency differences, MetroPlan members have the best chance of moving ahead productively, both individually and collectively. In other words, energy can be put towards supporting the goals of other agencies while pursuing their own. While it may sometimes feel like anything less than consensus is a win for one and a loss for another, this does not have to be the case. Our options are to find consensus decisions in some areas, simply agree to disagree in others, and to make wise resource allocation choices in others. For example, at some point it may make the most sense for Mountain Line, the City and MetroPlan to recognize and respect the car dominated parameters of ADOT in the Milton corridor and support them. This support might look like focusing on projects like the University underpass or shifting to other "off-Milton" solutions such as backage roads and other corridors. When such decisions are made openly as being in the best interest of organizations and the community, MetroPlan member agencies are using their limited resources of time, money, and creative energy more effectively and efficiently.

MetroPlan's 5 Year Horizon articulated as "facilitates communication and planning between member agencies to identify shared priorities, align goals and advance projects with one consolidated regional voice" has lead us to a measurable objective to "develop a structured, transparent process to bring issues to the table in a timely way to enhance communication and understanding between member agencies by June 30, 2022."

At this point in the discussion, the question is, "what is MetroPlan's role and how can we help?"



METROPLAN

GREATER † FLAGSTAFF

4. TAC and Management Committee Discussion

i *Both the TAC and Management Committee engaged in thoughtful discussion about this topic. Both agree that it is not necessary or even desirable for MetroPlan to develop a formal process or program for issue resolution. Rather, they suggested that MetroPlan be prepared to provide support when needed. For example, MetroPlan played a role in supporting ADOT's efforts to create a Vision for the Milton Corridor. This vision recognized the long term needs of the various agencies and provided a solution that kept opportunity open for all.*

It was also suggested that MetroPlan's culture continue to be one of collaboration and issue resolution. By simply taking a collaborative, solution-oriented approach as a way of doing business and showing up, MetroPlan can exercise its more neutral, regional role to provide appropriate support as the need arises.

5. Fiscal Impact

i *None*

6. Alternatives

i *This is a discussion item and no alternatives are being presented.*

7. Attachments

i *None*



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff “Miles” Meilbeck, Executive Director
SUBJECT: Regional Transportation Plan (RTP) Update

1. Recommendation:

i *None. This item is for discussion only.*

2. Related Strategic Workplan Item

i *Complete MetroPlan’s long range Regional Transportation Plan and have it adopted by the Board by 12-31-2022*

3. Background

i *Staff will provide an update on the Regional Transportation Plan*



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff “Miles” Meilbeck, Executive Director
SUBJECT: Northern Arizona Healthcare Hospital Relocation

1. Recommendation:

i *None. This item is for information only.*

2. Related Strategic Workplan Item

i *MetroPlan leverages resources*

3. Background

i *The relocation of Flagstaff Medical Center to an area near Fort Tuthill County Park is a significant initiative from both transportation planning and economic development perspectives. Staff had two meetings in August with Chamber of Commerce and Northern Arizona Healthcare staff. The extent of MetroPlan’s role in this initiative is unclear. Certainly, MetroPlan will include the project in our 25 year Regional Transportation Plan and will continue to be involved in traffic modeling. Additionally, MetroPlan may have a role in funding pursuit and/or facilitative collaboration as the project continues to develop.*

Staff will engage a discussion with the Board and provide additional information as it comes available.



METROPLAN

GREATER † FLAGSTAFF

4. TAC and Management Committee Discussion

i *This project was not discussed with the TAC and Management Committee*

5. Fiscal Impact

i *There is no fiscal impact to MetroPlan at this time.*

6. Alternatives

i *None provided. This item is for discussion only.*

7. Attachments

i *None*



METROPLAN

GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

STAFF REPORT

REPORT DATE: August 26, 2021
MEETING DATE: September 1, 2021
TO: Honorable Chair and Members of the Board
FROM: Jeff “Miles” Meilbeck, Executive Director
SUBJECT: Items from the Executive Director

1. Recommendation:

i None. This item is for discussion only.

2. Related Strategic Workplan Item

i MetroPlan exercises openness and transparency.

3. Background

i The purpose of this report is to provide updates on various projects and efforts MetroPlan is leading or involved in.

- FY2022 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application. The City of Flagstaff submitted a \$3.5 Million grant on July 12, 2021 to create a Master Plan for the Downtown Mile projects. The application was the result of input and effort of many in the region and a skilled consulting team. It is possible that grant awards will be announced this fall.
- Advanced Transportation and Congestion Management Technology Deployment (ATCMTD) grant application
Dave Wessel culminated over 18 months of leadership and effort by submitting a \$1.7 Million grant for smart signal technology.
- Milton Corridor



METROPLAN

GREATER † FLAGSTAFF

ADOT continues work on the Milton Corridor Master Plan and partner agencies continue to be involved. The final report and presentation is scheduled to be distributed by September 3rd.

- Transportation Planner

The entry level transportation planner position has been opened and we hope to have the position filled by Fall 2021.

FMPO Funding Sources & Eligible Applicants Matrix

Prepared February 2020

Annual Funding									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
Federal Highway Administration	Metropolitan Planning	PL	\$122,000	✓					
FHWA-ADOT	State Planning & Research	SPR	\$125,000	✓					
FHWA	Surface Transportation Block Grant	STBG	\$466,000	✓	✓	✓	✓	✓	✓
Federal Transit Administration	Metropolitan & Statewide Planning	5305d	\$38,000	✓					

In-State Competitive Grants									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000	✓	✓	✓		✓	✓
FHWA	Transportation Alternative Program	TAP	\$1,000,000		✓	✓	✓	✓	✓
FTA-ADOT	Metropolitan & Statewide Planning	5305e	\$300,000	✓			✓		✓
FHWA	Railway Highway Crossings Program				✓	✓		✓	
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000		✓	✓		✓	
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000	✓	✓	✓	✓	✓	✓














In-State Partnership Opportunity									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies	✓	✓	✓	✓	✓	✓









National Competitive Grants									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000	✓	✓	✓	✓	✓	✓
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000		✓	✓	✓	✓	✓
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ATCMTD	\$60,000,000 nationwide		✓	✓	✓	✓	✓
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide		✓	✓		✓	
U.S. Congress	Special Appropriation		varies	✓	✓	✓	✓	✓	✓


FMPO Funding Sources & Eligible Uses Matrix










Prepared February 2020

Confidence or Probability Level  High  Medium  Low

Annual Funding				Eligible Uses					
Source	Program	Abbreviation	Amount	Staff	Overhead	Planning / Data	Construction	Match	Non-eligible Activity
Federal Highway Administration	Metropolitan Planning	PL	\$122,000						
FHWA-ADOT	State Planning & Research	SPR	\$125,000						
FHWA	Surface Transportation Block Grant	STBG	\$466,000						
Federal Transit Administration	Metropolitan & Statewide Planning	5305	\$38,000						

In-State Competitive Grants				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000						
FHWA	Transportation Alternative Program	TAP	\$1,000,000						
FTA-ADOT	Metropolitan & Statewide Planning	5305	\$300,000						
FHWA	Railway Highway Crossings Program								
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000						
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000						

In-State Partnership Opportunity				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies						

National Competitive Grants				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000						
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000						
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ACTMTD	\$60,000,000 nationwide						
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide						
U.S. Congress	Special Appropriation		varies						

Strategic Workplan June 30, 2021 to December 31, 2022

Vision:

To create the finest transportation system in the country.

Mission:

Leverage cooperation to maximize financial and political resources for a premier transportation system.

Guiding Principles

- MetroPlan is focused:
 - Adopts clearly delineated objectives
 - Provides ambitious and credible solutions
 - Strategically plans for political and financial realities and possibilities
- MetroPlan leads regional partners:
 - Provides targeted, effective and prolific communication to “speak with one voice”
 - Advocates for implementation, coordination and commitment
 - Provides collaborative leadership among and through its partners
 - Accountable for leveraging plans that lead to successful construction and services
- MetroPlan leverages resources:
 - Strategically leverages project champions and other plans
 - Writes and secures competitive grants
- MetroPlan plans for resiliency:
 - Invests time and resources to expand mode choice
- MetroPlan is fair and equally representative
- MetroPlan builds trust and credibility
 - Exhibits integrity in its work products
 - Exercises openness and transparency
 - Delivers on its promises

5 Year Horizon:

- Convenes local, state and federal policy discussions to influence policy makers for transportation funding purposes.
- Facilitates communication and planning between member agencies to identify shared priorities, align goals and advance projects with one consolidated regional voice.
- Creates a climate of synergy and collaboration and maximizes resources by leading planning efforts on multijurisdictional projects that are shared member agency priorities or that member agencies and community partners cannot complete on their own.
- Informs outside and surrounding regional communities of what resources Metro Plan offers.
- Shares innovative practices that enhance member agencies ability to deliver transportation improvements.

Measurable Objectives

Technical

1. Complete MetroPlan's long range Regional Transportation Plan and have it adopted by the Board by 12-31-2022
2. Initiate the West Route 66 planning process by 12/31/2021
3. Develop a plan to support electrification of public and private vehicle fleets by 12/31/2022
4. Develop a regional approach to maintaining vehicle miles at 2019 levels by 12/31/2022
5. Define what it means to be "the finest transportation system in the Country".
6. Investigate opportunities to promote multimodal transportation offerings and routes via mobile app by December 31, 2022.
7. Update the project prioritization matrix by June 2021, run all projects through the matrix by October 2021 including the possibility of three (3) I-40 pedestrian underpass locations.

Relational

8. Develop a feedback loop to keep the Board, TAC and Management Committee apprised of changes to priorities and the reasons for those changes and have adopted by 10-31-2021.
9. Develop a structured, transparent process to bring issues to the table in a timely way to enhance communication and understanding between member agencies by June 30, 2021

Financial and Funding

10. Continue mini grant program and award a project that has multi-agency benefit by 12-31-21.
11. Explore traditional and creative funding mechanisms and provide a report on how to establish a diverse and stable funding strategy for transportation construction and maintenance by 6-30-2022.
12. Educate State Leadership about the value of indexing the gas tax for inflation with goal of State action by June 30, 2022.
13. Identify and scope projects for federal and state earmarks by 12-31-2021
14. Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022.
15. Evaluate and determine need for additional staff to achieve strategic goals by 10-31-2021.
16. Evaluate how MetroPlan can best support the Milton Railroad underpass through design, funding, environmental work or other approaches by 12-31-2021. Scope will include consideration of the Downtown Connection Center, Rio De Flag project and other "Downtown Mile" projects.
17. Participate in, review, and take formal action in support of -- or recommending adjustments to -- ADOT's Milton/Hwy 180 plan by 12-31-2021.
18. Support member agency broadband efforts by writing letters of support and including broadband funding in grant requests and planning documents by 12-31-2022.
19. Participate in City-led outreach and design efforts on the Lone Tree Corridor (JWP to Butler) and Lone Tree Railroad Overpass through 12-31-2022
20. Consider pursuing an additional \$300,000 for the Lone Tree TI design by 12-31-2022