

IN-PERSON MEETING

ADOT Northcentral District Offices
1959 S. Woodlands Village Blvd.
Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan’s Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board’s attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- Miranda Sweet, Vice Mayor of Flagstaff, Chair
- Judy Begay, Coconino County Board of Supervisors, Vice-Chair
- Austin Aslan, Flagstaff City Council
- Tony Williams, Mountain Line Board of Directors
- Becky Daggett, Mayor of Flagstaff
- Jamescita Peshlakaj, Arizona State Transportation Board Member
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Patrice Horstman, Coconino County Board of Supervisors (*alternate for J Vasquez*)
- Anthony Garcia, Flagstaff City Council (*alternate for B Daggett*)

METROPLAN STAFF

- Kate Morley, Executive Director
- David Wessel, Planning Manager
- Mandia Gonzales, Transportation Planner
- Sandra Tavel, Transportation Planner
- Kim Austin, Transportation Demand Manager
- Corey Cooper, Safe Routes to School Coordinator

MEETING GOALS:

To share successes from the past year, identify a Vision Zero Policy, and set MetroPlan priorities for projects on the ADOT system in the region.

Other Guests: Jason James, Jess McNeely, Ruth Garcia, Nate Rieser, Jeff Bauman, Heather D, Paul Mood, Anne Dunno, Jermey DeGeyter,

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Sweet called the meeting to order at 9:05 am

2. WELCOME AND INTRODUCTIONS

MetroPlan Staff: Dave Wessel

Staff member Wessel kicked off the advance as the master of ceremony and conducted roll call.

3. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

4. APPROVAL OF MINUTES

Executive Board Regular Meeting Minutes of January 9, 2025

Motion: Board Member Vasquez made a motion to approve the January 6, 2025, meeting minutes. Board Member Williams seconded the motion. None opposed. Motion passed.

5. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

- *Consider Safe Streets Master Plan Intergovernmental Agreement with Coconino County*

Motion: Board Member Vasquez made a motion to approve the Safe Streets Master Plan IGA with Coconino County. Board Member Williams seconded the motion. None opposed. Motion passed.

B. GENERAL BUSINESS

1. SAFE ROUTES TO SCHOOL CONTRACT

MetroPlan Staff: Corey Cooper

Recommendation: Staff recommends the Board approve a master contract and three task orders with Nelson/Nygaard Consulting Associates, Inc. for the Safe Routes to School Infrastructure Project.

Motion: Board Member Williams made a motion to approve the Safe Routes to School Contract with Nelson/Nygaard Consulting Associates, Inc. Board Member Aslan seconded the motion. None opposed. Motion passed.

2. STRATEGIC GRANTS PLAN UPDATE

MetroPlan Staff: Sandra Tavel

Recommendation: Staff recommend the Executive Board adopt the updated Strategic Grants Plan FY25-28

Motion: Board Member Vasquez made a motion to approve the FY25-28 Strategic Grants Plan. Board Member Begay seconded the motion. None opposed. Motion passed.

3. YEAR IN REVIEW

MetroPlan Staff: David Wessel

Recommendation: None. This item is for discussion only.

Staff member Wessel provided a presentation that highlighted MetroPlan accomplishments for calendar year 2024.

4. REGION-WIDE MAJOR PROJECT STATUS UPDATES

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for discussion only.

Agency members provided major project updates by their jurisdictions.

- ADOT Retrofitting lighting throughout the city – interchanges and select corridors.
- Coconino County – Received an AZ Smart Fund Grant to review design concept of Bellemont Design. New TI moving from existing location.
- City of Flagstaff:
 - Butler Safety Improvements SS4A grant. Milton to Sawmill Raising the bike lane. 100% grant funding. In 30% design.
 - Cedar/4th Roundabout. ADOT is administering the project. Construction begins in March 2025 for the legs. Then the intersection will be fully closed

- once school is out.
- Lone Tree Bridge/Corridor – Construction starts next week. Lone Tree to O’Leary will be first. Award for construction to come for the bridge.
- Downtown Mile is at 65% design. Soon to advertise for contractors.
- JW Powell will connect to 4th street. The city approved the road to be built in three phases with developers and one section paid for by the city.
- Beulah – Underpass and signal almost complete
- Bulter/4th – Complete Streets with support from a RAISE grant. Currently at 30% design.
- Mountain Line
 - Downtown Connection Center – on track to move-in mid-May.
 - Developing phase 2 plan with the City for the Rio De Flag underpass passing.
 - Once Rio is done then operations and public space will be worked on.
 - Maintenance Bays at Kaspar – Working through the permits with planning and zoning. Pending approval.

5. CONSIDER REGIONAL PRIORITY PROJECTS ON ARIZONA DEPARTMENT OF TRANSPORTATION ROADS | PRIORITIZATION ACTIVITY

MetroPlan Staff: Sandra Tavel

Part 1: Staff member Tavel provided a presentation on ADOT’s Planning to Programming (P2P) process to assist in the development of a prioritized list of transportation projects in the regional on the ADOT system. Staff facilitated an activity to identify and prioritize projects across three groups.

6. VULNERABLE ROAD USERS (VRU) | VISION ZERO ACTIVITY

MetroPlan Staff: Mandia Gonzales

Recommendation: None. This item is for discussion only.

Staff member Gonzales provided a presentation on the VRU and Vision Zero. Staff facilitated an activity to develop both MetroPlan policy and Vision Zero commitment for future consideration by the Board.

7. CONTINUE REGIONAL PRIORITY PROJECTS ON ARIZONA DEPARTMENT OF TRANSPORTATION ROADS | PRIORITIZATION ACTIVITY

MetroPlan Staff: Sandra Tavel

Recommendation: Adopt the Regional Priority Projects on Arizona Department of Transportation Roads

Part 2: Staff member Tavel provided the results of the activity.

Motion: Board member Vasquez made a motion to approve the Regional Priority Projects for ADOT Planning to Programming (P2P) submission. Board member Begay seconded the motion. None opposed. Motion passed.

Projects nominated in prioritized list

- 1) US180/Fort Valley Corridor-Wide Pedestrian Improvements
- 2) Milton and Route 66 Enhanced Crossing
- 3) Route 66 Crossing at Ponderosa
- 4) Milton Pedestrian Separated Crossings Phoenix, Malpais and Starbucks
- 5) Route 66 Corridor Pedestrian Safety Improvements – from Milton to Elden
- 6) West Route 66 Corridor Improvements

8. WRAP UP/NEXT STEPS

MetroPlan Staff: Dave Wessel/ Kate Morley

C. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.

2. NEXT SCHEDULED MEETING

Executive Board | March 6, 2025
Technical Advisory Committee | April 23, 2025

3. ADJOURN

Chair Sweet adjourned the meeting at 11:47 am

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.