



METROPLAN

GREATER † FLAGSTAFF

Meeting Minutes Executive Board Meeting

1:00 – 3:00 PM

March 6, 2025

Teams Virtual Meeting

Join on your computer, mobile app or room device.

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Meeting ID: 261 652 365 288

Passcode: m5fm7Yc3

In-Person Location

City Hall
City Council Chambers
211 W. Aspen
Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- Miranda Sweet, Vice Mayor of Flagstaff, Chair
- Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
- Austin Aslan, Flagstaff City Council
- Tony Williams, Mountain Line Board of Directors
- Becky Daggett, Mayor of Flagstaff - [arrived at 1:34 pm](#)
- Jamescita Peshlakai, Arizona State Transportation Board Member
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County*)
- Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

METROPLAN STAFF

- Kate Morley, Executive Director
- David Wessel, Planning Manager
- Mandia Gonzales, Transportation Planner
- Sandra Tavel, Transportation Planner
- Kim Austin, Transportation Demand Manager
- Corey Cooper, Safe Routes to School Coordinator
- Aubree Flores, TDM Fellow
- Ty Holliday, Montoya Fellow

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Sweet called the meeting to order at 1:02 pm

2. ROLL CALL

See above.

3. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public comments received.

4. APPROVAL OF MINUTES

Annual MetroPlan Advance Meeting Minutes of February 11, 2025

Motion: Member Williams made a motion to approve the Annual Advance Meeting Minutes from February 11, 2025. Member Jeronimo second the motion. The motion passed unanimously.

5. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

None.

B. GENERAL BUSINESS

1. VISION ZERO POLICIES AND COMMITMENT

MetroPlan Staff: Mandia Gonzales

Recommendation: None. For information and discussion only.

Planner Gonzales provided a presentation on potential Vision Zero Policies and establishing MetroPlan's Vision Zero commitment. The board provided directions to staff and will move forward with the presented policies and commitment to developing strategies and projects and project recommendations.

2. AUDIT RESULTS

MetroPlan Staff: Kate Morely

Recommendation: None. This item is for information and discussion only.

Director Morley provided a presentation on MetroPlan Audit results. Reporting that the results had minimal findings. Non-material opportunities were recommended.

3. FINANCIAL QUARTERLY REPORT

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

Director Morley provided a presentation on the Quarterly Financial Report. Reporting on fiscal year 2025 Q1 and Q2.

4. BUDGET SCENARIO PLANNING

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

Director Morley provided a presentation on three (3) budget scenarios to respond to the potential for Transportation related Federal funding changes.

Scenarios included:

1. Business as Usual
2. Remove the Carbon Reduction Program funding
3. Revert to pre-IIJA levels (FAST ACT)

5. SAFER PEOPLE CAMPAIGN UPDATE

MetroPlan Staff: Kim Austin

Recommendation: None. For information and discussion only.

Transportation Demand Management planner Austin provided a presentation on the materials for the Safer People Campaign update a public education program. A draft of Blackbird Roost Rapid Flashing Beacon (RFB) for pedestrian video was viewed.

6. KEY PERFORMANCE MEASURES UPDATE

MetroPlan Staff: All

Recommendation: None. For information and discussion only.

Staff provided an update on the FY2025 Q2 Key Performance Indicators (KPI)

7. METROPLAN HAPPENINGS

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

Director Morely provided a presentation on MetroPlan happenings – Montoya Fellow, Vulnerable Road Users City Council Presentation, and Mountain Line grant awards.

C. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.

Member Peshlakai – Arizona Transit Association conference coming to Flagstaff in April 14-16th. Vasquez requested a reminder for the conference.

2. NEXT SCHEDULED EXECUTIVE BOARD MEETING

April 3, 2025

3. ADJOURN

Chair Sweet adjourned the meeting at 2:17 pm