



6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

Executive Board Meeting

1:00 PM

November 3, 2022

Join Zoom Meeting:

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

In-Person Option available:

Mountain Line

3773 N. Kaspar Dr

VERA room

Flagstaff, AZ 86004

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- Patrice Horstman, Coconino County Board of Supervisors **ABSENT**
- Austin Aslan, Flagstaff City Council **ABSENT**
- Tony Williams, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- VACANT, Flagstaff City Council (alternate)



METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation Planner

OTHERS IN ATTENDANCE: Ed Stillings (FHWA) and Greg Nelson (Coconino County)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Jim McCarthy called the meeting to order at 1:06pm.

B. ROLL CALL– See above

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

There was no public comment presented.

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: October 6, 2022

(Pages 5-9)

Motion: Board member Jim McCarthy made a motion to adopt the October 6, 2022 meeting minutes with a change to the header from Agenda to Minutes. Board member Tony Williams seconded the motion. Voted 5-0 to approve.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

There were no items on consent.

III. GENERAL BUSINESS

A. Federal and State Funding Update

(Pages 24-26)

MetroPlan Staff: Jeff “Miles” Meilbeck



Recommendation: This item is for information only.

Jeff “Miles” Meilbeck presented a federal and state funding update. There was no action taken on this item.

B. Stride Forward: Regional Transportation Plan update (Pages 50-56)

MetroPlan Staff: Jeff “Miles” Meilbeck/David Wessel

Recommendation: None. Staff will provide an update on the status of the Stride Forward Plan.

Jeff “Miles” Meilbeck presented a Stride Forward: Regional Transportation Plan update. There was no action taken on this item.

C. South Lone Tree Planning & Environmental Linkages Study (Pages 50-56)

MetroPlan Staff: Mandia Gonzales

Recommendation: None. This item is for discussion only.

Mandia Gonzales presented a South Lone Tree Planning & Environmental Linkages Study update. There was no action taken on this item.

D. SMART and ATTAIN grant applications (Pages 50-56)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. Staff will provide a report on the pending SMART and ATTAIN grant application submittals.

Jeff “Miles” Meilbeck presented SMART and ATTAIN grant application updates. There was no action taken on this item.

E. ADOT Invitation to Join Management Committee (Pages 50-56)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the Board approve a letter inviting a member of the ADOT Director’s office to serve on the MetroPlan Management Committee.

Motion: Chair McCarthy made a motion to send the draft letter circulated to committee members on October 31, which differed slightly from the version



included with the draft agenda. Board member Regina Salas seconded the motion. Voted 5-0 to approve.

F. Items from MetroPlan Staff

(Pages 61-63)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for information only.

Jeff “Miles” Meilbeck presented a few updates including his new membership with the Arizona Resource Allocation Advisory Council, that he was in negotiation with someone on one of the recently approved staff positions. There was no action taken.

G. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Discuss items for future MetroPlan agendas.

- December 2022 – Rural Transportation Advocacy Council (RTAC) Statewide Funding Initiative
- January 2023 – Executive Board & TAC Annual Orientation and Title VI training
- April 2023 – Consideration and possible adoption of Stride Forward Regional Transportation Plan

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.)

Jesse Thompson’s term with the State Transportation Board will end December 31.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. December 1, 2022 at 1:00 PM

C. ADJOURN

Chair McCarthy adjourned the meeting at 2:03pm