



# MINUTES

## Technical Advisory Committee

1:30 – 3:30 PM  
September 25, 2024

### Teams Virtual Meeting

Join on your computer, mobile app  
or room device.

[Click here to join the meeting](#)

Meeting ID: 274 307 552 03

Passcode: LcjeF8

### In-Person Location

City Hall  
211 W. Aspen  
Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at [planning@metroplanflg.org](mailto:planning@metroplanflg.org). The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

**Public Questions and Comments must be emailed to [planning@metroplanflg.org](mailto:planning@metroplanflg.org) prior to the meeting or presented during the public call for comment.**

### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

### TECHNICAL ADVISORY COMMITTEE MEMBERS

- X Michelle McNulty, City of Flagstaff Planning Director, Chair
- Nate Reisner, Coconino County Assistant Engineer, Vice-Chair **Excused**
- X Estella Hollander, Mountain Line Planning Manager
- X Jess McNeely, Coconino County Community Development Assistant Director **Left at 2:35pm**
- X Ruth Garcia, ADOT Regional Planning
- X Jeremy DeGeyter, ADOT Assistant District Engineer
- X Paul Mood, City of Flagstaff Engineer
- X Jeff Bauman, City of Flagstaff Transportation Manager
- Romare Truely, Federal Highway Administration **Absent**
- Stephanie Santana, City of Flagstaff Senior Transportation Engineer (Alternate)
- Anne Dunno, Mountain Line, Capital Development Manager (Alternate)
- Jason James, ADOT Regional Planning Manager (Alternate for RGarcia)
- Ryan Wolff, ADOT Transportation Engineer (Alternate for JDeGeyter)
- VACANT, Northern Arizona University

### METROPLAN STAFF

- X Kate Morley, Executive Director
- David Wessel, Planning Manager **Excused**
- X Mandia Gonzales, Transportation Planner
- X Sandra Tavel, Transportation Planner
- X Kim Austin, Transportation Planner
- X Corey Cooper, Safe Routes to School Coordinator
- X Karen Moeller, Administrative Assistant and Clerk of the Board
- Ty Holliday, Montoya Fellow **Excused**
- Aubree Flores, AmeriCorp Fellow **Excused**

**1. 6642**

Meeting was called to order by Chair McNulty at 1:34pm

**2. ROLL CALL**

**3. PUBLIC COMMENT**

*At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

There was no public comment.

**4. APPROVAL OF MINUTES**

(Pages X-X)

Technical Advisory Committee Regular Meeting Minutes of May 22, 2024

Member Hollander made the motion to approve the Technical Advisory Committee Regular Meeting Minutes of May 22, 2024. The motion was seconded by Member Mood. The motion passed unanimously.

**B. CONSENT AGENDA**

*Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.*

**C. GENERAL BUSINESS The meeting order was changed to move Item #9 to Item #3 position.**

**1. UPDATE ON JOHN WESLEY POWELL BLVD.**

(Pages X-X)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for information and discussion only.

Member Bauman presented the update on John Wesley Powell Blvd. His presentation was supported by information from Chair McNulty.

Chair McNulty stated there is the possibility of rezoning to medium residential to maximize the area. Canyon del Rio had a previously approved subdivision will be adjusted to low to medium density housing. Juniper Point is not as dependent on the extension as other areas; however, portions of this area will be dependent on the extension for access.

Member Mood stated that staff will be giving a presentation at the November 8 Council Meeting.

Member Hollander wanted to clarify that along the road will be areas of lower density and moving toward Little America would be higher density. This was confirmed as true by Chair McNulty, who also said that Gibson 80 acres is looking at a medium density residential possibility.

Member Hollander asked about the construction plan. Member Bauman said it is not known exactly what progression will happen. Member Bauman said the 40% City of Flagstaff contribution is there to assist in getting the building done at relatively the same time.

## 2. ADOT TRAFFIC COUNT PROGRAM

(Pages X-X)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for information and discussion only.

Executive Director Morley gave an overview of the traffic count program.

Sanja Katic-Jauhar Sanja said MetroPlan is doing well with keeping counts current. Further, she said there is a need for focus on the overdue counts, counts which are not current. These counts should be addressed using the timeline June 2022-June 2024. She told about statewide MS2 training sometime in 2025.

## 3. ADOT PLANNING TO PROGRAMMING (P2P) PROJECT PRIORITIZATION AND SCORING CRITERIA, PROCESS, AND TIMELINE

(Pages X-X)

MetroPlan Staff: Sandra Tavel

Recommendation: None. This item is for information and discussion only.

Transportation Planner Tavel presented the P2P Project Prioritization and Scoring Criteria, Process, and Timeline.

Member Hollander asked if District 5 was MetroPlan's region. Member DeGeyter said that it is much larger. Member Hollander asked if the focus was just District 5 or the entire region. Executive Director Morley said the process is prioritizing the projects in the MetroPlan region on the ADOT System. The process is going to be: 1) make a good list of projects, 2) MetroPlan will prioritize the projects, and 3) work with ADOT to get these projects on the Capital Projects list.

Member Hollander said that Carbon Neutrality is the piece that appears to be missing.

Chair McNulty said MetroPlan covers the City and County and the County may not share the same goals. Member McNeely said the County shares the goals from the regional plan.

Executive Director Morley said over the next couple of months more details on the criteria would be sent out to the TAC.

Transportation Planner Tavel continued with the presentation.

Member DeGeyter reminded this conversation at updating scoring is not just at the district level but impacts the entire state.

Chair McNulty asked if there ever is a natural time when this process is open for public input. Member DeGeyter said P2P is a work in progress and there is always on-going discussion. He further stated the specifics have not been addressed at the district level and there is currently not support from others in the district.

Member Hollander asked if there is a way to open the conversation within the district and support at the district level? Member DeGeyter said there is always a chance, yet not knowing exactly what is happening does not mean there is not a chance.

Executive Director Morley said MetroPlan has not contacted any other COG's and MPOs because we are coming to the TAC to ask if this is a problem that should be worked on to solve and this is a multi-year

process and long-term conversation with the ultimate goal of getting more the projects in plan, specifically related to safety, approved in the 5-year plan budget.

Member Hollander asked if MetroPlan has the direction they need from TAC. Transportation Planner Tavel summarized her understanding of what was said in the discussion.

Chair McNulty said it might be worth reaching out to other MPOs and COGs to see if there is support for this process.

**4. CONSIDER LEGISLATIVE AGENDA** (Pages X-X)

MetroPlan Staff: Sandra Tavel

Recommendation: Staff recommends the TAC recommend the Board adopt the proposed legislative agenda.

Transportation Planner Tavel presented the legislative agenda and asked for any addition or changes to the agenda.

Member Baumann made the motion to recommend the Board adopt the proposed legislative agenda as in the staff report except for modifying the scoring as it relates to modernization at the state level. The motion was seconded by Member Hollander. The motion passed unanimously.

**5. CONSIDER ELECTION OF A CHAIR AND VICE-CHAIR FOR METROPLAN TECHNICAL ADVISORY COMMITTEE** (Pages X-X)

MetroPlan Staff: Karen Moeller

Recommendation: Staff recommends the Technical Advisory Committee elect a Chair and Vice-Chair for the term January 1, 2025 to December 31, 2025.

Administrative Assistant and Clerk of the Board Moeller outlined the requirements of the By-Laws for election of a Chair and Vice-Chair for the CY2025.

Member Hollander asked Chair McNulty if she is willing to serve. Chair McNulty said she is willing to serve. Member Hollander made the nomination of Chair Nulty. Member Mood seconded the motion. The motion passed unanimously.

It was noted that Vice-Chair Reisner is willing to serve if no one else was interested. Member Bauman made the nomination of Vice-Chair McNulty. Member DeGeyter seconded the motion. The motion passed unanimously.

**6. TRANSPORTATION DEMAND MANAGEMENT UPDATE** (Pages X-X)

MetroPlan Staff: Kim Austin

Recommendation: None. This item is for information and discussion only.

Transportation Planner Austin presented the Transportation Demand Management update.

**7. FY2024 YEAR END FINANCIAL REPORT** (Pages X-X)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for information and discussion only.

Executive Director Morley presented the FY2024 Year End Financial Report.

**8. WEST ROUTE 66 OPERATIONAL ASSESSMENT UPDATE**

(Pages X-X)

MetroPlan Staff: Mandia Gonzales

Recommendation: None. This item is for information and discussion only.

Transportation Planner Gonzales presented the West Route 66 Operational Assessment Update.

Member Hollander asked if scenario E was +35% number of trips or growth rate? Transportation Planner Gonzales said it is a growth rate and it will be further addressed at the next Project Advisory Group meeting.

**9. FINAL REPORT ON BLOOMBERG CHESHIRE SLOW STREET ASPHALT ART PROJECT**(Pages X-X)

MetroPlan Staff: Kim Austin

Recommendation: None. This item is for information and discussion only.

Transportation Planner Austin presented the final report on Bloomberg Cheshire Slow Street Asphalt Art Project.

Member DeGeyter asked if there was a plan when the painting reached end of life. Transportation Planner Austin said the City is looking at the entire stretch of the roadway to Peak View Drive to determine the next steps.

**10. VULNERABLE ROAD USERS SAFETY ACTION PLAN UPDATE**

(Pages X-X)

MetroPlan Staff: Mandia Gonzales

Recommendation: None. This item is for information and discussion only.

Transportation Planner Gonzales presented the Vulnerable Road Users Safety Action Plan Update.

Member Hollander asked if the data from the Regional Transportation Safety Plan (RTSP) online platform response was included. Transportation Planner Gonzales said that data was taken from Social Pinpoint and overlaid them on the updated crash data.

Member Hollander confirmed if high ridership transit stops would be a consideration. Yes, stated Transportation Planner Gonzales.

**11. TRIP DIARY SURVEY UPDATE**

(Pages X-X)

MetroPlan Staff: David Wessel

Recommendation: None. This item is for information and discussion only.

Executive Director Morley presented the Trip Diary Survey Update on behalf of Planning Manager Wessel.

**12. UPDATE ON KEY PERFORMANCE INDICATORS (KPIs)**

(Pages X-X)

MetroPlan Staff: All Staff

Recommendation: None. This item is for information and discussion only.

Executive Director Morley said the KPIs are included in the packet and asked if there are any questions on these KPIs. There were none.

### 13. MICROMOBILITY SHARE PROGRAM UPDATE

(Pages X-X)

MetroPlan Staff: Kim Austin

Recommendation: None. This item is for information and discussion only.

Transportation Planner Austin presented information regarding the Micromobility Share Program.

Chair McNulty asked if this has been taken to Extended Use of Right Of Way (EURO). it was shared this is the first conversation on the topic.

Chair McNulty said it would be good to go to EURO as soon as possible to get the permission for extended use of the road and curb space because it will be a long process.

Kim Austin asked for feedback on the different approaches to getting services. Member Hollander stated there is a limited number of main players possibly only 2 for those wishing to participate in such a program. Vice Chair McNulty and Member Bauman both expressed those complaints will come to the City regardless of approach.

Member DeGeyter asked how ADOT participated in previous bikeshares. She said ADOT was hands-off during the 2018 SPIN program.

Chair McNulty asked if the SPIN company rented the right-of-way or is that part of the program? It was answered that these are now dockless models, so no area was rented.

### 14. METROPLAN HAPPENINGS

(Pages X-X)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for information and discussion only.

Executive Director Morley highlighted the various happenings.

## CLOSING BUSINESS

### 15. ITEMS FROM THE TAC

*Board members may make general announcements, raise items of concern, or report on current topics of interest to the Technical Advisory Committee. Items are not on the agenda, so discussion is limited, and action not allowed.*

No items from the TAC.

### 16. NEXT SCHEDULED TECHNICAL ADVISORY COMMITTEE

January 22, 2025

### 17. ADJOURN

Meeting was adjourned at 3:30 by Chair McNulty.

*The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.*

#### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at [www.metroplanflg.org](http://www.metroplanflg.org) on September 20, 2024 at 12:00 pm.

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Karen Moeller, Clerk of the Board and Admin. Assistant

Dated this 20<sup>th</sup> day of September, 2024.